

CATPA BOARD MEETING

Date: January 16, 2014

**Location: CATPA OFFICE
710 Kipling Street, Suite 106
Lakewood, CO 80215**

Board Members Present:

Jerry Cole
Tonia Rumer
Chief Kevin Paletta
Sheriff David Weaver
Ron Kammerzel
Linda Tacinas
Judi Burk
Eva Wilson
Carole Walker

Board Members Absent:

Chief Scott Hernandez
Daniel Bowers

Staff Members Present:

Robert Force
Gina Salazar
Charla Phagan

Guests Present:

Major Matt Packard, Colorado State Patrol
Bill Johnson, Arvada Police Department

Call to Order:

CATPA Chair called the meeting to order at 1:31 pm and welcomed Board Members to this month's meeting. Introductions were made.

Agenda Amendments:

The EMATT budget modification has been postponed to next month.

Standing Business:

Approval of CATPA Board Meeting Minutes:

- *A motion was made by Tonia Rumer to approve the December 19, 2013 minutes.*
- *The motion was seconded by Sheriff David Weaver.*
- *The motion passed unanimously.*

Financial Report:

Charla Phagan provided a CATPA financial report. As January 16, 2014 the balances were as follows: MA04 \$26.16, MA05 \$134,108.88, MA14 \$100,000.00 and MA15 \$47,973.68 for a total revenue balance of \$268,809.80. Total expenditures for FY14 are \$195,027.91. Staff has been working closely with the controller and Department of Public Safety accounting officers to revise the financial tracking in order to reduce redundancy and get a more precise accounting of CATPA funds.

Grantee Updates:

- The new 2014-15 grant application launched in tandem with a hands on training. A new set of comprehensive application instructions have been published.
- Commerce City will not submit for the next grant cycle.
- Questions came about presentations; grantees have requested some expectations for the presentations from the Board
- Bulletin format changed and well received.

New Business:

Board Member Term Positions 02/01/14:

Upon review, it has come to staff's attention that two Board positions (Linda Tacinas-Insurance Representative and Eva Wilson- District Attorney's Representative) have termination dates this year. Since Lina Tacinas took over a term, then completed a full term it was questioned if she could complete another full term. The Governor's office was consulted and it was determined that if 1-1.5 years are served the first term will be considered a full term. During the discussion it was noted that the termination date (month of February) coincides with the grant application approval cycle. It is not advantageous to have new members start during this time as they will have no historical background or knowledge of the process. Ron Kammerzel noted that a current member can serve until the Governor appoints a replacement. He suggested that we ask the Governor not to appoint until July, 2014. It was suggested to ask the Governor to change the term date from February to July on a permanent basis.

- *A motion was made by Tonia Rumer to approach the Governor's office with the request to delay the appointment of replacements for Linda Tacinas and Eva Wilson until July of 2014 as well as changing the termination date from February to July on a permanent basis.*
- *The motion was seconded by Sheriff David Weaver.*
- *The motion passed unanimously.*

It was also noted that Sheriff David Weaver's term as Sheriff will expire before his term on the CATPA Board. Per statute, the law enforcement representative does not have to be a Sheriff or a Chief of Police, nor does the representative have to be an active peace officer. It was suggested to have David Weaver finish his term on the CATPA Board so that the next representative will not be charged with an incomplete term. Another suggestion was to amend the statute to read that the law enforcement representative should be a Sheriff or Chief of Police.

- *A motion was made by Judi Burk to approve Sheriff David Weaver serving to the end of his term in February 2016 despite the fact that he will no longer be Sheriff for a portion of the term.*
- *The motion was seconded by Chief Kevin Paletta.*
- *The motion passed unanimously.*

Sheriff Weaver let the Board know that it is known within the Sheriff's Association that a replacement is need, and stated that he would be willing to stay on until a new representative is named. He is still considering the possibility of staying until the end of his term in February of 2016.

2013 Auto Theft Numbers

Robert Force reviewed auto theft numbers which indicate that auto theft is on the rise as well as the different vehicles that are popular among auto thieves. A surprising statistic noted was the fact that puffing is a year-round problem only slightly higher in the winter months.

Puffer Campaign

After the recent cold weather and media attention placed on "puffing", staff noticed a few law enforcement press releases that are contradictory to the message that CATPA has been trying to provide. We need to brief law enforcement with the CATPA message. Areas of contradiction are:

- Remote starters
- Private property
- Local idling regulations

2014 Auto Theft Survey

The Omni survey with the Board authorized questions has gone to poll and the results should be available before Puffer Week. Staff will compare results with figures from ATTIC to see if perception is in line with reality. Results of the survey will be shared with grantees and CATPA partnering agencies.

Unfinished Business:

Planet Technology Operating Budget Database:

Robert Force asked the Board to authorize him to begin the statement of work with Planet Technology for the Operating Budget Database for work in the amount of \$40k. The work would include building the database and graphic interface. More funds may be necessary in the future for maintenance of the database as well as creating a web service to COGMS and the state accounting system (CORE).

- *A motion was made by Sheriff David Weaver to authorize movement on the statement of work for the Operating Budget Database with Planet Technology with funds in the amount of \$40k.*
- *The motion was seconded by Linda Tacinas*
- *The motion passed unanimously.*

Other Business:

CATPA Annual Report:

A comparison of the previous annual report format and print order were compared to a simplified "fact sheet" format for the current annual report. The new format will be able to have multiple uses and can be easily distributed electronically allowing for a smaller print order. There was consensus among the Board to use the "fact sheet" format for this year's annual report. At next month's meeting a picture of the Board will be taken for use in the annual report. A notice will be sent out to the Board in order to get the best possible

attendance. A request was made for the Board to get any comments/changes to the annual report back to Robert Force before the next Board meeting.

Next Meeting:

The next meeting is scheduled for February 20, 2014 from 1:30-3:30 PM at the CATPA offices.

- *A motion to adjourn was made by Chief Kevin Paletta.*
- *The motion was seconded by Linda Tacinas.*
- *The motion passed unanimously.*

Action Items:

- Email Board the grant application instruction packet
- Prepare information about the presentations for the grantees
- Request a delay in appointing the Insurance and DA Representatives from Feb. to July from the Governor's office.
- Request a permanent change in the termination dates from Feb. to July from the Governor's office.
- Brief law enforcement of the Puffer campaign message.
- Distribute Auto Theft Survey results
- Contact Planet Technology to begin work on Operating Budget Database.
- Email Board about photo for the annual report to be taken at next meeting.
- Comments/changes to the annual report are due to Robert Force before the next Board meeting.

Future Items:

- EMATT budget modification

ADJOURN:

Meeting Adjourned at 2:58 PM.